

2026-2027 Enrollment Forms Due June 26 – Action Required

1 message

Thu, Jun 18, 2026 at 8:00 AM

Dear St. Barnabas Families,

We hope you are enjoying these first few weeks of summer and finding time for rest, family fun, and making special memories together. While the school year may have just ended, our team is already hard at work preparing for another wonderful year at St. Barnabas School.

To allow us to finalize student records, load tuition information into FACTS for the upcoming school year, and ensure families receive important back-to-school communications in a timely manner, we ask that all families complete their enrollment forms in FACTS as soon as possible with a **deadline of Friday, June 26th**. Please take a few moments to review and submit the required information for each of your children. Instructions for accessing the Enrollment Packet through your FACTS Family Portal can be found below.

Thank you for your prompt attention to these important forms and for your continued partnership. Your timely completion of the enrollment process helps us ensure a smooth and successful start to the new school year for everyone.

Enrollment Packets Reminder

All parents/guardians will be required to review and sign off on their child's enrollment packet, which includes acknowledgment of the updated 2026-2027 [K-8 Student Handbook](#), [Pre-K and Preschool Handbook](#) and [Dress Code Policy](#).

Notable Changes to Be Aware Of:

K-8 Student Handbook Updates

- Updated morning drop-off and tardy arrival procedures - *page 10*
- Implementation of The "I Love U Guys" Standard Response Protocol (SRP) for school safety - *page 12*
- Retention and continued enrollment expectations regarding attendance and tardiness policies, including their impact on academic progress - *page 19*
- New Diocese of Cleveland Artificial Intelligence (AI) guidelines and expectations and grading policies and practices - *page 22*

Preschool and Pre-K Student Handbook Updates

- Management of Communicable Diseases - added (b) severe, constant, and/or disruptive coughing - *page 13*
- Students must be fully toilet trained and able to independently manage all restroom needs - *page 16*

Thank you for taking the time to review the handbook and for partnering with us to support the safety, success, and well-being of all St. Barnabas students.

Tuition and EdChoice Updates:

- Tuition invoices will be emailed via FACTS in late June. First payments will be due July 15th. Parents now have the ability to update their payment plan selection. As a reminder,

payment plans automatically default to the 25/26 school year selection unless you opt to make a change.

- You will be receiving your EdChoice acceptance letter(s) in the mail from the State of Ohio in mid to late July. Please be sure to sign and return those to either the parish office or bring them to the breezeway during the Back to School Event/Meet and Greet on Sunday, August 16th.

Action Required for all Families: Parent Forms and Lunch Accounts

All parents/guardians are required to verify all family information and complete the Enrollment Packet (back to school forms) in FACTS. Please be sure your address, phone number, emergency contacts and ANY medications that your child takes on a regular basis are accurate. This is **due by June 26 for Preschool through 8th grade students**. To access the forms:

- Log into the FACTS Family Portal:
 - Go to www.factsmgt.com
 - Select **Login Here** from the menu bar and **Family Portal Login** in the For Families section. **SBCS-OH** is our District Code.
 - Type in your username and password
- Click **Apply/Enroll** from the left menu
- Click on the **Enrollment / Reenrollment** link
- Click **Click here to open Enrollment** on the main screen

The online enrollment system will open with a link to the enrollment packet for each student. If you completed this information last year, the process will be quick, as most information will be already pre-populated for your family. Your information will be saved if you need to stop and come back later.

For new families who don't already have a FACTS account login, [click here and follow the instructions for "Creating a FACTS Family Portal Login"](#).

To add funds to your family lunch account

Log into the FACTS Family Portal as instructed above

- Click **Financial** from the left menu
- Click **Add Funds** under the Prepay Accounts section, and complete payment information

Please review and complete the required enrollment documents, and reach out with any questions before the school year begins. As a reminder, all enrollment forms must be submitted by June 26 to ensure accurate tuition loading and finalize preparations for the 2026–2027 school year. Thank you for your partnership and continued support. We look forward to a joyful and faith-filled year ahead!

Together in Catholic Education,

Mr. Brad Seislove
Principal

Mrs. Mary Ellen Skelin
Assistant Principal