



## St. Barnabas School Tuition Policy

Welcome to St. Barnabas School. We are thrilled that your family has chosen to be part of our family. We ask that you take a few minutes to read and familiarize yourself with our tuition policy and procedures. If you have questions, reach out to [admissions@barnabasohio.org](mailto:admissions@barnabasohio.org) or the business office [finance@barnabasohio.org](mailto:finance@barnabasohio.org). You can also call the school office at 330-467-7921.

Our Parish Finance Council develops an annual budget for the school and sets tuition rates based upon projected enrollment. Thus, as parents register their children, and in return for the educational services provided, they enter into a financial contract with our school. We also assign and finalize our binding faculty contracts each April based on our enrollment projections. Therefore, the obligation to pay the tuition and fees is binding.

Parental paid tuition only covers a portion of the actual price of educating your child. The balance of the cost is covered by state and federal allotments, fundraising and, most importantly, our parishioners who contribute so generously via the weekly offertory. Without their grace, prayers, and financial support, it would be impossible to keep the school operational.

### 2024/2025 Tuition Information, Plan Options, Rate Tables & Fee Schedule

#### FACTS

St. Barnabas School contracts with FACTS Management for the software that administers all tuition plans (Preschool – 8<sup>th</sup> grade) and processes all payments, registration and field trip fees, Extended Day and Little Blazer Care billing plus other school-related expenses. By enrolling at our school, you acknowledge:

- You are **REQUIRED** to enroll in FACTS and select a tuition payment plan option by the due date.
- All tuition, fee payments, and other school-related expenses will be made via EFT (Electronic Funds Transfer) from a checking or savings account or by credit card (subject to a standard processing fee, currently 2.85%) directly to FACTS.
- Parents are required to maintain accurate banking information at all times so that payments process on the first attempt.
- Checks, cash, and credit card payments are not accepted at the school or parish offices.

#### FACTS Tuition Payment Plan Options

You will receive an electronic invitation to set up or renew your FACTS payment plan and this needs to be completed by the date specified in the email. Several payment plan options are available, but payments are always due on the 15<sup>th</sup> of the month (unless that date is a weekend or holiday.) Note: If you select the ten monthly payments, there is a 3% monthly surcharge added to the tuition total.

PLAN	PAYMENT PLAN DETAILS	EFT DATE(S)
Plan A Annual	One (1) EFT payment of tuition (less any financial aid) and any applicable fees	July 15
Plan B Semi-Annual	Two (2) EFT payments of tuition (less any financial aid) and any applicable fees	July 15, January 15
Plan C Quarterly	Four (4) EFT payments of tuition (less any financial aid) and any applicable fees.	July 15, October 15 January 15, April 15
Plan D Monthly	Ten (10) EFT payments of tuition (less any financial aid) and any applicable fees.	Monthly - Begins July 15 and ends on April 15



## Tuition Rate Tables 2024/2025

Grades Kindergarten Through 8 Tuition Rates 2024-2025		Annual Tuition Rate
Tuition Rate Table	1 Child	\$6,500
	2 Children	\$13,000
	3 Children	\$19,500
	4 Children	\$26,000

*\*Please see the Tuition Assistance Information page to learn more about applying for K-8 financial aid. All families qualify for some level of scholarship and/or financial aid, regardless of financial status.*

Pre-Kindergarten Tuition Rate 2024-2025		Annual Tuition Rate
Tuition Rate Table	Per Child	\$5,500

Preschool Tuition Rates 2024-2025		Annual Tuition Rate
Tuition Rate Table	Preschool 3 (2, ½ days/week)	\$1,595
	Preschool 4 (3, ½ days/week)	\$2,220

*\*We have “bundle rates” available for families wishing to combine the Preschool experience with the need for before and/or aftercare. Please inquire with the admissions office for details.*

## Fee Schedule

Non-Refundable Fees	
\$175	1st – 8th-grade annual Registration Fee per student
\$200	Application Fee per new student and any incoming Kindergarten student
\$175	Pre-Kindergarten, Preschool 3’s and 4’s Registration Fee per student
\$150	Late Enrollment Fee per student, assessed for current student re-registration after March 20
\$50	Late Fee assessed per student, per month, for tuition and/or fees not paid on time
\$30	NSF (Non-Sufficient Funds) fee for returned checks or rejected ACH/EFT transactions
\$335	PK-8 SBS Educational Services Fee (Payable July 15 <sup>th</sup> )



## Re-Enrollment

All current students will be automatically re-enrolled for the following academic year on January 31. Registration fees will be posted to FACTS accounts with a payment due date of March 30, 2024. For the 2024/2025 school year, if you choose to not re-enroll your child(ren), you must notify the Admissions Department at [admissions@barnabasohio.org](mailto:admissions@barnabasohio.org) no later than **March 15, 2024**. Should you choose to opt-out of re-enrollment by this deadline and then choose to opt back in at a later date, you will be subject to the \$150 Late Enrollment Fee per child.

## Delinquent Tuition Policy

In order to provide a quality Catholic education to our students at an affordable cost and to ensure the financial stability of our school, the expectation is that all tuition payments are made on time and according to the selected payment plan. For this reason, the following policy adopted by Parish Pastoral Council and Parish Finance Council will be adhered to for the management of delinquent tuition.

A \$50 late payment fee will be automatically assessed each month on payments not received by the due date. In addition, the Parish may, at its sole option and discretion, enforce any or all of the following actions:

- Students whose tuition accounts are not current on August 1 will not be permitted to begin classes for the new school year.
- Students whose tuition accounts are not current as of December 31 will not be permitted to begin classes for the second semester.
- Students whose tuition accounts are not current at re-registration will not be permitted to register for the following academic year.
- Diplomas and transcripts will be withheld and the privilege of participating in the commencement ceremony may be denied for graduating 8<sup>th</sup> graders until all tuition and other financial responsibilities are completed.
- Families selecting single or two-semester payment options who do not pay on time will automatically be converted to the monthly payment plan option.
- Instances of returned payments (NSF) will be assessed a fee of \$30 by FACTS for each occurrence
- Students whose tuition accounts are not current may be prevented from attending school and/or participating in school activities, i.e., CYO athletics, school clubs and extracurricular activities, holiday programs, etc.
- Note: Parents may request one payment date change per year. If you have an issue and know that a payment will not be able to be processed on the due date, please send an email to [finance@barnabasohio.org](mailto:finance@barnabasohio.org) a minimum of four business days prior to the due date explaining your situation and how we can help. Banking regulations prohibit us from making payment due date adjustments less than two business days out.

## Tuition Refund/Withdrawal Fee Schedule

Withdrawal Date	Refund/Fees
July 15 - First day of school	Full refund less \$250 withdrawal fee per child
Second day of school - September 30	Full refund less \$750 withdrawal fee per child
October 1 - December 30	Family liable for 50% of annual tuition plus \$250 withdrawal fee per child
January 1st - End of School	Family liable for 75%-100% of tuition (based on withdrawal date) plus \$250 withdrawal fee per child

## **Cafeteria Pre-Pay Accounts**

Parents of pre-kindergarten through eighth grade students manage cafeteria funds via their family FACTS account portal. If you would like your child to purchase lunch or buy a la carte items to supplement what was brought from home, he/she will need to have funds available on their account as our cafeteria is cashless. The lunch accounts are treated like a bank debit card, in other words, they should always maintain a positive balance. Every Sunday, FACTS automatically sends an email reminder if your account is getting low or if it is in a negative balance situation. Please respond by promptly logging in to your family portal and depositing a sufficient amount to cover any delinquent balance, if appropriate, and adding funds for near term needs. Accounts with a negative balance exceeding \$40, will be subject to a weekly \$15 overdraft fee billed to the family incidentals account. Parents can also log in at any time to see what items their child has been charging.

Funds remaining at the end of the academic calendar are automatically rolled over to the following school year. If a graduating student has funds remaining, the balance will either be added to a younger sibling account, if applicable, or refunded via check if the balance is over \$10. Any accounts with credits of less than \$10 will have the monies transferred to our Lunch Account Assistance Fund to help students in need.

Our Cafeteria does not participate in the National School Lunch Program which offers free lunches to qualifying students. However, the Parish Finance Council has adopted a policy which allows families at 200% or below of the Federal Poverty Level to receive a standard "Type A" lunch (entrée, vegetable, fruit, and milk) for the reduced price of \$2.00 per meal. Families that qualify will be sent additional information prior to the start of school.

## **Field Trips**

All field trips are billed through your child's FACTS account in advance of the adventure. Charges are determined based on total costs (transportation, tickets, meals, etc.) divided by the number of anticipated students attending. If you know your child will not be in school on a future day when a field trip is scheduled, (think planned vacation) please email the teacher as soon as possible so your account is not billed. Once your account has been billed and payment received, as we have already paid the vendors in advance, there are no refunds available even if your child is home sick from school.



## St. Barnabas School Tuition Policy Acknowledgment & Acceptance

Parent  
Initials

	I/We have read and agree to abide by all terms and policies outlined in the St. Barnabas School Tuition Policy.
	I/We further acknowledge and agree to the terms of the Delinquent Tuition Policy within the St. Barnabas School Tuition Policy. I/We acknowledge that in the event of delinquent tuition, additional fees may be assessed, my child may not be permitted to attend school or school activities. Diplomas, report cards and transcripts may be withheld until any and all financial obligations have been satisfied.
	In the event my child transfers to another school, I/We acknowledge and agree that transcripts will not be provided to that school until any and all financial obligations under this tuition contract have been satisfied.
	I/We acknowledge that the Tuition Policy may be changed and/or modified in whole or in part, during the school year. The Administration will notify all parents of any changes to the Tuition Policy. The Tuition Policy, in the latest version, is applicable to all families upon implementation of any changes and is available on the St. Barnabas School website and through this portal.

Parent  
Initials

	<b>FACTS Tuition Management Company Acknowledgement and Acceptance</b>
	I/We acknowledge and agree to enroll with FACTS Management Company. This includes the selection of a payment plan option each year of enrollment and the payment of tuition and other school-related expenses (field trips, Extended Day, etc.) directly to FACTS via EFT (Electronic Funds Transfer).
	I/We further acknowledge that checks, cash and/or credit card payments for tuition, field trips and/or Extended Day expenses are not accepted at the school or parish business office.

<u>Parent/Guardian Name</u>	<u>Parent/Guardian Signature</u>	<u>Date</u>
<u>Parent/Guardian Name</u>	<u>Parent/Guardian Signature</u>	<u>Date</u>



## Tuition Assistance Information

St. Barnabas Catholic School's mission is to provide academic excellence and faith formation to our students. We make a concerted effort to keep our tuition affordable and competitive while offering an academically challenging curriculum with a wide variety of co-curricular activities.

We believe that a quality Catholic education should be available to all who seek it. Tuition assistance is often available for those families that qualify. Tuition assistance does not require any repayment. It is a reduction based solely on financial need.

### ***Types of assistance available through the State of Ohio and the Diocese of Cleveland:***

- 1. EdChoice Expansion Scholarship:** The Educational Choice Expansion Scholarship (EdChoice) Program is income based and provides K-12 students from designated public schools the opportunity to attend participating private schools. For the 2024-2025 school year, the scholarship amount ranges from \$616 to \$6166 for grades K-8. Every family is eligible to apply and receive funding. [Click here for more information on the EdChoice Scholarship Program.](#)
- 2. Jon Peterson Special Needs Scholarship:** The Jon Peterson Special Needs (JPSN) Scholarship Program provides scholarships to students who are eligible to attend kindergarten through 12th grade and have an Individualized Education Program (IEP) from their district. The amount of each scholarship will be based on the primary disability condition identified on the student's Evaluation Team Report (ETR). Students must be enrolled in the scholarship program for the entire program year to receive the full scholarship amount. Contact the school office for more information.
- 3. Diocesan Tuition Assistance (DTA)/FACTS Grant & Aid:** The Catholic Diocese of Cleveland offers Diocesan Tuition Assistance to qualifying families. Your family does not need to be registered parishioners of St. Barnabas Parish to receive this grant. FACTS Grant & Aid Assessment, an independent third-party company, conducts the financial need analysis for the Diocese and St. Barnabas School students. Everyone is eligible to apply. Only one application is required to be considered for both Diocesan Tuition Assistance and the Angel Scholarship Funds. If you have siblings attending another school that uses FACTS, you only need to apply once. See the chart below for more information. ***Application deadline for current families is March 15, 2024.***
- 4. Angel Scholarship Fund:** The Catholic Community Foundation has established The Angel Scholarship Fund to support the schools and students in the Diocese of Cleveland. Due to the amazing generosity of our school and parish families, St. Barnabas will have over \$220,000 in Angel Scholarship Fund dollars to distribute for the 2024-2025 school year to students in grades K-8. Families will need to apply for Diocesan Tuition Assistance first and then fill out a separate Angel Scholarship Fund application for each child. Your family does not need to be registered parishioners of St. Barnabas Parish to receive this grant. ***Application deadline for current families is March 15, 2024. [Apply online.](#)***
- 5. Fund A Dream:** Fund A Dream (FAD) is a special tuition assistance scholarship program crafted to support Catholic education. Through this initiative, donors are paired with deserving students. Each student is granted a \$2,500 scholarship, significantly reducing their annual tuition fees for one school year. St. Barnabas Finance Office will notify you if your family is eligible to apply. ***Application deadline for current families is March 15, 2024.***

### ***529 Plans:***

As a reminder, you can use up to \$10,000 annually from a 529 plan toward private school education.



## Diocesan Tuition Assistance & Angel Scholarship Fund 2024-2025 Information

<b>How to Apply</b>	Complete the <b>FACTS Grant &amp; Aid Assessment Form</b> online at <a href="https://online.factsmgt.com/aid">online.factsmgt.com/aid</a> <i>Paper forms not accepted.</i>
<b>Application Fee</b>	\$35 fee payable to FACTS is required before your application can be processed.
<b>Application Deadlines</b>	Round 1-Diocesan Tuition Aid and Parish Tuition Grants: <b>March 15, 2024.</b>  Round 2-Diocesan Tuition Aid: <b>May 1, 2024.</b>  Applications submitted after March 15, 2024, will be reviewed, but awards are contingent on available funds.  <i>Refer to the Important Dates section below for more details.</i>
<b>How to Submit Your Documents</b>	<b>Electronic:</b> 1. Uploaded your documents online in PDF format, less than 20 MB. DO NOT use your mobile device to photocopy required documents due to problems with legibility. Also, please upload from a laptop or tablet and not your mobile phone
<b>Application Status</b>	Log in to your FACTS account to check the status of your Diocesan Tuition Assistance. Angel Scholarship recipients will be notified of any awards by the school.  Allow 2 weeks processing time from the date you provided the supporting documents before inquiring further about receipt and/or status of the uploaded or faxed documents.  <i>Refer to the Important Dates section below for more details.</i>
<b>Questions About Application Process</b>	Review the FAQs at <a href="https://factsmgt.com/parent-resources/grant-and-aid/">https://factsmgt.com/parent-resources/grant-and-aid/</a> Contact a FACTS Customer Care Representative at 866-441-4637 <i>All documentation received is imaged upon receipt and then destroyed.</i>

### IMPORTANT DATES TO REMEMBER

- March 15:      Deadline for FACTS applications for Round 1-Diocesan Tuition Assistance  
                    Deadline for Angel Scholarship applications for current families
- May 1:         Round 1-Diocesan Tuition Assistance award notifications sent to parents (approximate)  
                    Deadline for FACTS applications for Round 2 – Diocesan Tuition Assistance
- May 10:        Round 1-Diocesan Tuition Aid reconsideration deadline (appeal letters accepted from parents)
- May 15:        Initial Angel Scholarship award notifications sent to parents